



115 (Peterborough Squadron)
AIR TRAINING CORPS
Squadron Headquarters
Saville Road Westwood
PETERBOROUGH Cambs

**ROYAL
AIR FORCE
AIR CADETS**
the next generation

Charity Exception No 947/81

Honorary President: Group Captain G A Bowerman OBE RAF (Retd)

115 (PETERBOROUGH) SQUADRON ASSOCIATION

Minutes of the Annual General Meeting held at Squadron HQ on Wednesday 17th July 2024

Present:

Hon President	Graham Bowerman
Chairman	Dave Ellis
Hon. Treasurer	Stephen Dalton
Supported by:	Mandy Dalton
	Mike Holborn
	Craig Short
	Tony Streeter
Beds & Cambs Wing	Tim Brain
OIC	Flt. Lt. Mark Blackshaw
	John Dent – Parent
	Shell Dent – Parent
	Tina Streeter – Parent
	Helen Townsend – Parent

Item 1 – Opening Remarks

- The Chairman thanked everyone for attending especially the parents who came across after dropping their cadets at Ferry Meadows. He also welcomed Tim Brain, the Wg Treasurer who was present to conduct the elections and carry out the Annual Assurance Review (AAR).

Item 2 - Apologies

- Apologies have been received from the following: -
 - Hon Sec Rob Henson
 - Natash Cousins
 - Uno Masango
 - Stuart Yallup

Item 3 - Minutes of Previous AGM & Matters Arising

- The minutes of the AGM held on the 12th July 2023 were agreed. Proposed by Mandy Dalton and seconded by Mike Holborn.
- There were no matters arising.

Item 4 - Chairman's Report

The main activities that have taken place over the past year will be covered by the OC's report. You will also hear about our income and expenditure in support of cadet activities which will be covered in the Treasurers report. I need to mention that since the last AGM we have lost the Ulyatts as committee members. However, we have been fortunate that parents Natasha Cousins, Tony Streeter, Uno Masango and ex cadet Craig Short have become members. They have all agreed to stand for election this year.

Sadly, our Chaplain the Revd Geoffery Keating decided to retire from the position after 28 years loyal service to the Sqn. We are actively seeking a new Chaplain.

Your committee has met regularly throughout the year and have supported Sqn activities where required. I along with the OC, have continued to represent the Sqn at various civic events keeping us in the public eye.

Finally, I would like to thank the OC, now in his 2nd year of command and his staff for all that they do to deliver the best cadet experience here in Peterborough and to the Hon President and my colleagues on the committee for their continuing support.

Item 5 – Treasurer's Report

a. Presentation & Adoption of Accounts FY23/24

- The Accounts for FY 2023/24 were adopted – Proposed by Steve Dalton and seconded by Craig Short.

b. The current state of accounts:

Fund as at 17 Jul 24		£ 13,959.17
<u>Ring fenced</u>	Office Running Costs	£ 1,125.00
	Insurance (Property)	£ 500.00
	Cadet Subs to Wing	£ 1,500.00
		£ 3,125.00
<u>Outstanding payments</u>		£ -
Total		£ 3,125.00
<u>Outstanding receipts</u>		£ -
Total Due in		£ -
Working capital		£ 10,834.17

c. Any Other Financial Business

- There were no other financial matters.

Item 6 – OC's Report

Over the last year, we have seen the number of cadets steadily increasing in numbers.

During the year we have been continuing getting the cadets back up to speed with re-qualifications and progressing their development, with special emphasis on the blue badges.

Our light blue footprint in the community has continued with appearances/support at the Peterborough Remembrance parade, rowing regattas, Battle of Britain Parade and the sector ATC Sunday parade in Peterborough. The squadron was also able to support the British Legion in their annual Poppy fundraiser.

We have utilised all opportunities that have been offered by Wing and sector levels, such as JNCO/SNCO courses, AVIP courses and Activity First Aid Courses.

Socially we have recently run a trip funded by the squadron civilian committee to Laser Force for the Christmas party.

We competed in the North Sector field day, held at our Sqn and came first out of seven and, also the Wing Field Day at RAF Henlow where we came 25th out of 27 unfortunately, but this gives us plenty to build on ready for next year.

We have seen our indoor rifle range being used by the Northern Sector and have had many of our cadets gain shooting qualifications.

Whilst all the above opportunities have been available to the cadets, we continue to focus on cadet development, refreshing them on the foundations of the cadet syllabus such as First Aid, Radios and Drill and Discipline.

Since the last AGM we have welcomed new staff members have joined the Sqn – Sgt Ryan Carr on promotion from CI transferred from 51(Orton) Sqn, CI Simon Plumbley and AS1 Ben Thomas, a chef at RAF Wittering.

There have been individuals who have shone and developed over the last year who were recognised at our awards night at the beginning of the year and there is a lot of potential in the squadron for cadets progressing on to great things.

Now halfway through my second year as OC Sqn I'm continuing to build up better working relationships with the army cadets, Sea Cadets and 51 Sqn with a view to set up activities, competitions and maybe even social events.

I would like to thank the cadets, the staff team and the civilian committee for their hard work and commitment to the squadron over the past year and look forward to the upcoming year with pride and enthusiasm.

While I'm thanking people, I would like to thank the parents / guardians for their continued support, for example transporting their sons/daughters to events and hope they continue to do so over the coming year.

On a personal note, I would like to thank the cadet NCO team, the staff team, the Civ Com and of course the cadets for their continued efforts, enthusiasm and dedication to the Sqn. I truly believe that we have a great Sqn and look forward to building on its previous successes and raising it up to the heights I know it can achieve.

Item 7 – Election of Officers

- The Officers of the Committee stood down, and Tim Brain then oversaw the election of officers for the forthcoming year.
- The following nominations for Officers of the Committee for the year 2024/25, which were the only ones received, were as follows:

Office	Nominee	Proposer	Seconder
Chairman	Dave Ellis	Stephen Dalton	Rob Henson
Honorary Treasurer	Stephen Dalton	Dave Ellis	Rob Henson
Honorary Secretary	Rob Henson	Dave Ellis	Stephen Dalton

- A vote was taken which was unanimous in favour of the election of the above officers of the committee.
- The re-elected Chairman thanked Tim for overseeing the election of officers.

Item 8 – Election of Committee Members

- The current committee was re-elected unanimously.
- Proposed by Dave Ellis & Seconded by Stephen Dalton
- In addition to the officers of the committee, the following are now members of the Civilian Committee:
 - Mandy Dalton
 - Mike Holborn
 - Stuart Yallup
 - Natasha Cousins
 - Uno Masango
 - Tony Streeter

Item 9 – Confirmation of the Appointment of the Honorary President & Sqn Chaplain

- Gp Capt Graham Bowerman OBE RAF ret'd was confirmed as the Hon President.
- The Sqn Chaplain position is currently vacant, but we are hopeful that Revd Keri Noddings of St Jude's will take up the post.

Item 10 – Any Other Business

- The Chairman explained the purpose of the AAR which reviews various aspects of governance, financial management etc. It employs a traffic light grading, and he was pleased to report that we received Greens across the board.
- Helen Townsend enquired about Sqn T-Shirts. The OC replied that there are now strict regulations detailing colour etc but would look into providing.
- Helen also asked if a summer break is planned, it will be the first two weeks of August.

Item 11 – Date of next AGM

- The AGM will be held in July 2025. The Hon. Secretary will confirm the date, time and place nearer the time.

Item 12 – Date of next Ordinary Meeting

- The next meeting of the civilian committee will be held at the squadron HQ on Wednesday 2nd October 2024 at 19:30.

Signed: _____ Chairman

Appendix A – List of attendees

Distribution:

All Committee Members

Hon President

Commanding Officer

Hon Chaplain

Wing Chairman

Wing HQ

All other attendees

Sqn website

File Copy

Appendix A

The following people attended the AGM:-

Name	Capacity
Dave Ellis	Squadron Chairman
Stephen Dalton	Hon. Treasurer
Amanda Dalton	Committee Member
Mike Holborn	Committee Member
Tim Brain	WHQ (Stand in Wing Chairman)
Flt. Lt. Mark Blackshaw	OIC
Graham Bowerman	Honorary President
Craig Short	Committee Member
Tony Streeter	Committee Member
Tina Streeter	Parent / Guardian
John Dent	Parent / Guardian
Michelle Dent	Parent / Guardian
Helen Townsend	Parent / Guardian