

115 (Peterborough) Squadron  
AIR TRAINING CORPS



**Notes for Parents / Carers**

These notes are for parents/carers, please read them and retain them for future reference.

**Subscriptions**

- Subscriptions are currently £80.00 per year, payable in January, preferably by cheque.
- New recruits pay £6 monthly, until they have completed basic training.
- When recruits have completed basic training, the balance for the remainder of the year is due.
- Please make cheques payable to “115 Squadron ATC”
- You must pay subscriptions, even if your son/daughter does not attend.
- You can liken this to a golf or social club where you pay your annual subscription to be a member, you do not get it back if you choose to leave.
- However, we will refund, pro-rata any complete months subscriptions remaining if your son or daughter leave, less any charges for uniform or equipment that has not been returned or damaged.
- If you are on income support, or other welfare, then please make the squadron commander aware of this, as we have a welfare account for cases of genuine hardship.
- No young person will ever be excluded from the ATC because they cannot afford it.
- Please do not allow subscriptions to get in arrears, even by one month, as this adversely affects your sons or daughters chances of being selected for “good” activities like flying, gliding, shooting, camps, etc.

**Attendance**

- Regular attendance is necessary to ensure your son or daughter gets the most out of the ATC.
- We appreciate that homework is more important, and at examination time, cadets can arrange “study leave”. Please let us know.
- Please be aware a small minority of cadets tell their parents they are coming to the unit, and then go elsewhere. It is your responsibility to know they are attending, and indeed that they *want* to attend.
- We do contact you when we have not seen your son or daughter for a protracted period, so make sure we know if you are going away on a long holiday.
- It is your responsibility to get them safely to and from the unit.
- We do parade all through the year, except for bank holidays, and the Christmas period.

## **Uniform**

- Uniform is measured for immediately.
- You will be given care instructions for the uniform, please ask if you have any questions.
- It is fitted from our stores, or ordered from RAF Wittering.
- There can be substantial delays if we have to order special sizes, please appreciate this.
- No cadet will be given their uniform before they have proven to us, that they can look after their own clothes.
- The uniform is provided free of charge ON LOAN.
- Be aware the replacement charge is in excess of £150 for a complete uniform.
- This means you must return all of it when your son or daughter leaves to ATC, in a clean and tidy condition.
- Uniform is replaced free of charge on a fair wear and tear basis.
- Uniform that is lost or stolen will have to be paid for.
- We will pursue non return of uniform and outstanding subscriptions.
- You must provide footwear in the form of boots or shoes (We will advise on the correct styles)

## **Activities**

- The squadron looks to parents to support your son or daughter in their ATC "Career", please take an interest and do all you can to support their chosen pass-time.
- We have activities of some sort nearly every weekend, ranging from one or two cadets to the whole squadron.
- If your son or daughter complains to you that they are not doing anything, please ask them to come and discuss it with the staff. We do not bite, we will not be offended, but listen to any complaint or criticism without prejudice.
- There is a confidential suggestions system if they prefer.
- Alternatively, please contact the CO for an informal chat about anything you feel you have a problem with.
- Please impress upon your son or daughter that if they put their name down for an activity, they are COMMITTING to attending, so they should check with you to make sure they are available and can go first.

## **Communication**

- If your son or daughter is selected to go on an activity and then fails to show up, without contacting the person organising it to explain why, they will be "RED CARDED". This means they will be excluded from any good activities for 2 months.

- It is courtesy for them or you to make a short phone call to let us know that they are ill, or cannot attend a **non-parade night activity** because of an emergency or other cause.
- Communication is important to us, so please contact us if you have any complaints, comments, or even a thank you! Likewise we will contact you every now and then with our information bulletin, please read it.
- We give as much notice as we can of forthcoming activities, please impress upon your son or daughter that a small notebook and pen will be invaluable in recording meeting times, places, activities, etc.

### **Help**

- We have a civilian committee who welcome parental support, if you feel you can help out occasionally, please let us know.
- We are always on the look out for people to join the staff team, please contact the Commanding Officer direct if you are interested.

Please direct general enquires via your son or daughter to their Flight NCO's through the chain of command.

For urgent matters, please call us and ask to speak to the officer in charge.

You can contact the squadron at the HQ on parade nights on 01733 330830.

We look forward to ensuring your son or daughter enjoys their time at the ATC and gets the most out of the experience as possible.